

*CITY OF MOULTON TEXAS
ANNUAL OPERATING BUDGET
August 1, 2009-July 31, 2010*



*Mayor: Cynthia McIntosh
Councilmember Place 1: Diane Rothbauer
Councilmember Place 2: Minnie Lee Fisbeck
Councilmember Place 3: Lester Hohensee
Councilmember Place 4: Ervin Patek (Mayor Pro-Tempore)
Councilmember Place 5: G.R. Berckenhoff*

Deck Shaver, City Administrator

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STATUTORY TAX NOTICE

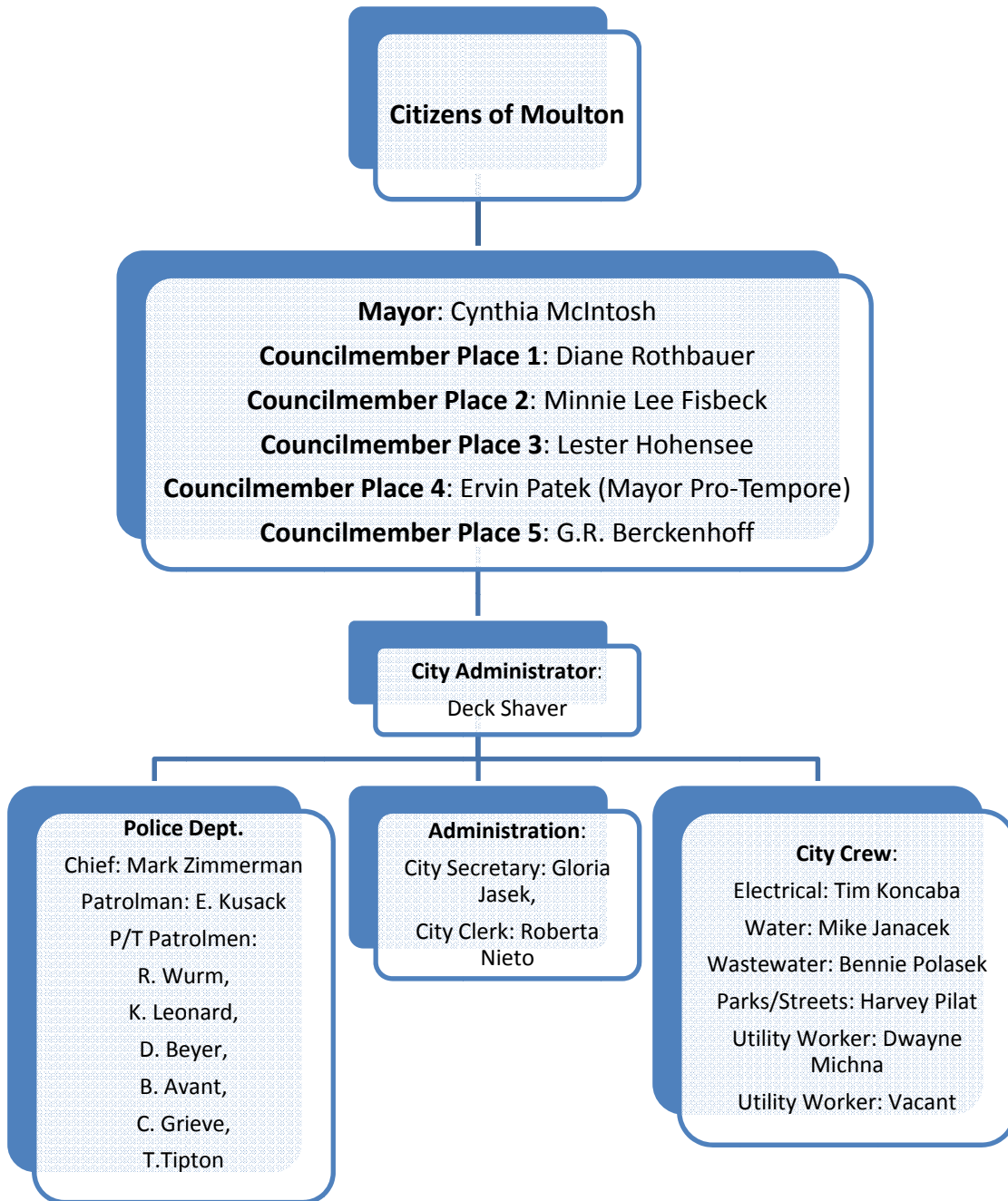
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This budget will raise more total property taxes than last year's budget by \$301 (0.27%), and of that amount, \$* is tax revenue to be raised from new property added to the tax roll this year.

*This information is not available yet.

Note: The increase in total property taxes noted above is due entirely to increase property valuations.

CITY OF MOULTON ORGANIZATION



July 3, 2009

TO: Honorable Mayor McIntosh and Councilmembers Rothbauer, Fisbeck,
Hohensee, Patek, and Berckenhoff

FROM: Deck Shaver, City Administrator

Subject: City of Moulton 2009-2010 Operating Budget

Dear Mayor and Councilmembers:

In accordance with Texas Local Government Code Section 102.001 and following, I have the privilege to present herewith the Annual City of Moulton Operating Budget for the 2010 Fiscal Year. The statutory tax notice, City Mission Statement, and City Organization chart are included in the preceding pages. Following this Executive Summary are the Combined Budget Summary and individual Departmental Revenue and Expenditures sheets comprising 13 pages.

Please allow me to recap the proposed City of Moulton 2009-2010 Operating Budget as follows:

Revenue projections are as indicated below:

	<u>ELECTRIC</u>	<u>WATER</u>	<u>SEWER</u>	<u>SANITATION</u>	<u>DEBT SERVICE</u>	<u>GENERAL FUND</u>	<u>TOTAL</u>
REVENUE	1,077,592	211,246	134,000	131,850	250	363,745	1,918,683

Revenue presumptions include:

- Continuation of a total ad valorem tax rate of \$0.3614 per hundred dollar of assessed evaluation
- Continuation of current sales tax and associated rates
- Continuation of current rates and fees for City services as indicated in "Exhibit A" of the City Services Policy Guide
- Receipt of \$34,040 Homeland Security Police and utility radio equipment grant proceeds
- Reduction of 5% in wholesale electric rates charged by the LCRA
- Contractual increase of 3.5% in sanitation collection rates charged by TDS Inc.

Anticipated Operations Expenditures are as follows:

	<u>ELECTRIC</u>	<u>WATER</u>	<u>SEWER</u>	<u>SANITATION</u>	<u>DEBT SERVICE</u>	<u>GENERAL FUND</u>	<u>TOTAL</u>
PERSONNEL EXPENDITURES	86,988	47,603	72,531	0	0	376,868	583,990
OPERATING EXPENDITURES	<u>834,200</u>	<u>124,330</u>	<u>138,380</u>	<u>131,850</u>	<u>75</u>	<u>180,735</u>	<u>1,409,570</u>
TOTAL OPERATION EXPENDITURES	921,188	171,933	210,911	131,850	75	557,603	1,993,560

Significant factors in developing operation expenditure levels include:

- Provide \$46,177 for Volunteer Fireman retirement 10 year buyback plan
- Continue full-time staffing level of eleven employees
- Continue \$750 per employee subsidy for medical deductible
- Continue 1 to 1 match for employee TMRS retirement contribution
- Continue \$100 per employee Christmas bonus
- Forego annual employee cost of living or merit pay increases
- Provide \$25,000 for vehicle replacement under Parks Dept. operating budget
- Provide \$34,040 for P.D. radio upgrade [grant funded]

Planned Capital projects expenditures consist of:

- **Electrical-** Substation Circuit Breakers; \$60,000
- **Streets-** Main St. Project; \$153,000
- **Water-** Plant Aerator; \$25,000
- **Streets-** Other; \$50,000
- **Water** - Replace Arsenic Plant Media; \$30,000
- **Wastewater** - Plant/undesignated; \$10,000
- **Capital Expenditures Total;** \$328,000

Projected Interfund transfers are:

	<u>ELECTRIC</u>	<u>WATER</u>	<u>SEWER</u>	<u>SANITATION</u>	<u>DEBT SERVICE</u>	<u>GENERAL FUND</u>	<u>TOTAL [Net]</u>
TRANSFERS	<u>515,631</u>	<u>(15,687)</u>	<u>(86,911)</u>	<u>0</u>	<u>(16,175)</u>	<u>(396,858)</u>	<u>0</u>

Estimated combined cash flow for the period August 1, 2009-July 31, 2010 are:

BEGINNING CASH-AUGUST 1, 2009	1,190,000
Depreciation	117,500
OPERATING/CAPITAL BUDGET	<u>(535,627)</u>
ENDING CASH-JULY 31, 2010:	771,873

In addition to Capital projects previously referenced, significant operational and service initiatives for Fiscal Year 2010 include:

- Implement City Council priorities as directed
- Upgrade customer service performance standards, reporting, and accountability for Administration, Law Enforcement, and City Crew based on municipal best practice and industry standards
- Pursue economic development
- Continue to reduce utility and other delinquent accounts
- Develop and implement performance based budgeting process for ensuing years
- Develop five-year capital plan with associated rates and fee structure
- Implement traffic safety initiative
- Implement purchasing guidelines
- Implement work order system for City Crew
- Establish recycling dropoff center
- Establish City website
- Upgrade street and drainage maintenance
- Implement new financial software
- Implement cross-connection control program
- Implement grease trap ordinance
- Update City services policy guide, personnel policy, job descriptions, and employee evaluation and compensation programs

I want to thank the Mayor and City Councilmembers for the opportunity to participate in developing the Fiscal Year 2009-2010 Operating Budget. Your guidance has been vital in establishing the priorities, programs, and expenditures outlined herein. I look forward to working with each of you in the coming year to improve customer service and implement capital projects that will enhance the quality of life in the Moulton community.

Respectfully submitted,

Deck Shaver,
City Administrator